



## Conversations with parents with interpreters - tips

It can be very helpful to conduct an important parent-teacher conference with families who do not speak the language of instruction with an interpreter who is coordinated by the school.

Here are some tips from experience:

1. before the interview, teachers should inform the interpreter about the content and aim of the interview so that the interpreter can prepare.
2. teachers should speak slowly and clearly during the interview to ensure that the interpreter can translate all information correctly and completely.
3. Teachers should ensure that the interpreter is neutral and professional and does not have a personal relationship with the parents to avoid any potential conflict of interest.
4. It is important to treat parents with respect and empathy in order to create a positive atmosphere for dialogue.
5. Teachers should ensure that all important information is communicated clearly and comprehensibly so that parents can understand their child's situation and possible courses of action.
6. It is advisable to summarise at the end of the conversation what agreements have been made and what further steps are planned in order to avoid misunderstandings.